Collaboration People
Technologies Pvt Ltd

We Are **Hiring**
www.thecollaborationpeople.com



A Leading Audio-Visual & Collaboration Technology Solutions Company

Collaboration People Technologies is a leading provider of Audio-Visual, Collaboration and Technology Solutions that help organizations communicate, collaborate and work more effectively. With **125+ man-years of industry experience** and a team of seasoned, certified professionals, the company delivers customized solutions across **AV Integration & Lighting Control, Collaborative Office Solutions, Hybrid Learning, Smart Homes, IT Products & Services and Building Management Systems**. Its capabilities span consultancy, design, implementation, facility management, room remediation and ongoing support, with a strong focus on customer experience, professional excellence and long-term relationships.

Career with Collaboration People

At Collaboration People, young professionals get the opportunity to work in a **technology-driven, customer-focused and fast-evolving environment** where collaboration, continuous learning and professional excellence are valued. A career with the company can provide exposure to **AV and collaboration technologies, solution design, project execution, sales, customer engagement, technical support and emerging workplace technologies**—making it an exciting platform for ambitious professionals who want to learn, grow and build a career in the technology solutions industry.

We are hiring for the position of "AI Enterprise Systems Architect (Intern)", where the selected candidate will work in our Digital Transformation / Technology department.

Employment Type: Internship followed by full-time opportunity based on performance during the internship.
Payroll: Company Payroll

About the Role

We are seeking a candidate as "AI Enterprise Systems Architect" to work in the design, development and implementation of an integrated, AI-enabled business management ecosystem. The selected candidate will be responsible for creating a unified platform covering CRM, HRMS, sales, finance, proposals, payroll,

- Protect confidential employee, customer, financial and commercial information.
- Establish appropriate human review and approval for critical AI-generated outputs.

Required Skills

- Understanding of **enterprise applications, ERP/CRM/HRMS and digital transformation.**
- Strong business-process analysis and software product-development aptitude.
- Knowledge of **AI/ML, automation, APIs, cloud, databases and data analytics.**
- Familiarity with **Microsoft 365 and Microsoft Teams integrations.**
- Understanding of HR, finance, sales, procurement, inventory and project workflows.
- Basic understanding of **cybersecurity, access control and data privacy.**

Key Deliverables

The selected candidate will contribute to:

- ✓ Current-state business-process study.
- ✓ Future-state digital operating model.
- ✓ Enterprise architecture and module roadmap.
- ✓ Functional requirements and technical documentation.
- ✓ AI and automation strategy.
- ✓ Teams, mobile and web integration architecture.
- ✓ Security, access-control and compliance framework.
- ✓ Data migration and master-data strategy.
- ✓ Implementation, training and change-management plan.
- ✓ Support and continuous-improvement framework.

Key Performance Indicators

- Timely delivery and successful adoption of system modules.
- Reduction in manual work and duplicate data entry.
- Improved sales, proposal, HR, finance and operational visibility.
- Faster workflows, approvals and reporting.
- Reliable Teams, web and mobile integration.
- System security, uptime and data integrity.
- Improved user adoption and overall business productivity.

attendance, vendor management, inventory movement, customer visits, expenses, MIS and other operational functions. The platform should be accessible through Microsoft Teams, mobile applications and web browsers, with secure integrations across business systems.

The ideal candidate should understand both business processes and software product development, and should be capable of converting organizational requirements into scalable, user-friendly and AI-driven digital solutions.

Key Responsibilities

Enterprise Product Strategy & Architecture

- Understand business processes, organizational needs and future growth plans.
- Define the product vision, technology roadmap and implementation strategy.
- Design a **secure, scalable, modular AI-enabled enterprise platform**
- Define workflows, roles, approvals, dashboards, reporting and system documentation.
- Coordinate with management, HR, finance, sales, operations, vendors and technology partners.

Integrated Business Systems

Design and integrate modules covering:

- **AI-enabled CRM & Contact Management**
- **Sales & Pipeline Management**
- **AI-based Proposal Creation & Management**
- **HRMS, Employee & Recruitment Management**
- **Payroll, Leave & Attendance**
- **GIS/GPS-based Employee Attendance**
- **Customer Visit Management**
- **Finance & Financial Operations**
- **Employee & Project Expense Management**
- **Inventory & Material In/Out Management**
- **Vendor Management**
- **MIS & Management Dashboards**

AI, Automation & Integration

- Identify business processes suitable for AI and automation.
- Implement AI capabilities such as **intelligent search, recommendations, proposal generation, OCR, forecasting, summarisation, sentiment analysis and anomaly detection**.
- Integrate the platform with **Microsoft Teams, email, calendars, accounting/ERP systems and other business applications**.
- Ensure consistent access through **web, mobile and Teams.**
- Design secure APIs, integrations and data-exchange mechanisms.

Security & Governance

- Implement role-based access, MFA/SSO, encryption and audit trails.
- Ensure data privacy, backup, disaster recovery and business continuity.

Personal Attributes

- Strong analytical and business understanding.
- Excellent communication and stakeholder-management skills.
- Ability to work with technical and non-technical teams.
- Structured problem-solving and strong execution capability.
- Ownership, confidentiality and professional integrity.
- Ability to manage multiple priorities.
- Passion for **AI, technology and digital transformation.**

Number of vacancies: Limited.
(*Hiring strictly depends on the quality of the candidates fulfilling our recruitment parameters and fitting into the specific job roles*)

Job location: Candidates have to work in Hybrid Mode (*In Office as well as Work From Home during internship period*)

Job Location: JIVE, 1st Floor, BPL Complex, Plot No. 405, Near Hanuman Mandir, Opposite Metro Pillar 120, Ghitorni, New Delhi-110078, India.

Internship Period: 1 Year

Stipend/CTC: During internship, INR 20K stipend per month. Thereafter CTC will be INR 3.00 LPA.

Educational Qualification: B.E. / B.Tech (CS/IT and allied streams)
Batch / Year of passing out: 2027 passing out batch

Cut Off Criteria: Not applicable
Gender: Male and female both are eligible

Bond or security details or service agreement: Not applicable

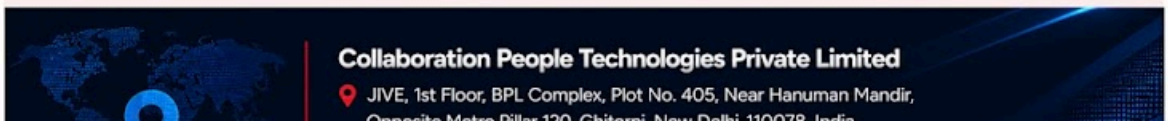
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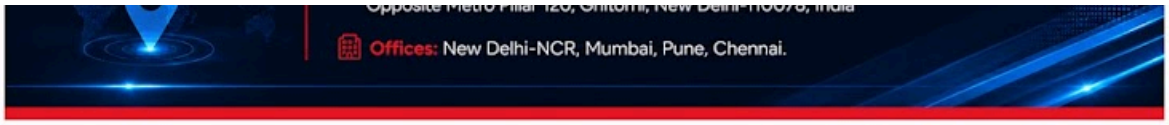
- The selected candidates have to join immediately on completion of the selection process.
- Leaves will be provided during final semester/sessional examinations based on prior intimation and approval.

Important Advisory: Zero-Fee Recruitment Policy:

Please note that no candidate is required to pay any amount or fees at any stage of the recruitment process - before, during, or after selection or joining. This includes any form of payment to the company, our recruitment partners, or any third parties involved. We follow a transparent and merit-based hiring process, and any request for payment should be considered fraudulent. Candidates are advised to immediately report such incidents to our official communication channels.

This recruitment event is organized and coordinated by NextGen Ventures
(*NextGen Recruitment Ventures Limited*)





Selection Procedure

Collaboration People Technologies Private Limited will follow the following Selection Procedure while recruiting the candidates against the vacancies as mentioned above:

Step 01: Interested candidates have to apply online at the link sent by NextGen Ventures (along with updated resume and photograph). NextGen Ventures will also conduct online Pre-recruitment briefing to the candidates as and when required.
Step 02: Application / Resume level screening based on their CV's, application inputs etc. | Optional | Elimination round.
Step 03: Preliminary Online Screening process consisting of Aptitude + Logical Reasoning + Technical Test (To be conducted by NextGen Ventures | Elimination Round)

Shortlisted candidates from the above will have to attend the further process physically/F2F at company premises or virtually at a later date:

Step 04: Technical and HR Interview Round/Rounds (To be conducted by Collaboration People Technologies Private Limited | Elimination Round)
Step 05: Finalization of candidates & declaration of final selected candidates list.
Step 06: Offer letters/letter of intent (LOI) of hiring/selecting the candidate will be issued subsequently.
Step 07: Offer acceptance process by the candidate
Step 08: On boarding.

Disclaimer: NextGen Ventures

- **No Job Guarantee:** NextGen Recruitment Ventures Limited does not guarantee or assure employment to any candidate participating in this initiative. Our role is limited to facilitating the recruitment process as per the agreed scope of work.
- **Recruiter's Discretion:** Final selection and recruitment decisions are made solely by the participating corporate organizations, based on their internal assessment, expectations, and satisfaction with individual candidates.
- **Neutral Facilitation:** At no stage will NextGen Recruitment Ventures Limited influence, interfere with, or participate in the selection or decision-making process of any employer.
- **No Vacancy Commitment:** We do not make any claims or commitments regarding vacancies or hiring mandates from any specific company or organization.
- **No Fees from Candidates:** Selected candidates are not required to pay any fee or charges to any party involved in this recruitment drive.
- **Single Opportunity Clause:** Candidates who receive and accept an offer through this initiative will not be eligible to participate in any other recruitment process organized by NextGen Recruitment Ventures Limited under the Placement (Campus) Support Initiative.